ASSAM VETERINARY AND FISHERY UNIVERSITY

G.S. Road, Khanapara, Guwahati-22.

FORM OF APPLICATION FOR FINAL PAYMENT OF BALANCES IN THE

C.P.F/G.P.F. A/C NO._____

To,

The Secretary
Contributory /General Provident Fund,
Assam Veterinary and Fishery University
Khanapara, Guwahati-22.

THROUGH PROPER CHANNEL

Sir,

I would request you kindly to refund the entire amount standing at credit of my CPF/**GPF** Account no. _____ with due interest on the grounds given below:

1. I am due to retire /have retired/have proceeded on leave preparatory to retirement for _____ months/ have been discharges/ have resigned from Assam Veterinary and Fishery University service and my resignation has been accepted with effect from _____ forenoon/afternoon (copy enclosed) (tick up whichever is applicable)
2. My CPF/ GPF Account No. is_____
3. I have been re-employed / granted extension in the AVFU Service with effect from NIL for 2(two) years.

This is to inform you that no demands of AVFU are due to me for recovery.

Yours Faithfully,

Signature_____

Name in full:

CPF / GPF A/c No. _____

Address:

N.B.- Column 3 to be filled in by the GPF/CPF Subscribers only

(FOR USE BY HEAD OF OFFICE / DRAWING & DISBURSHING OFFICER)

Memo No. Dated.

Forwarded to the Secretary, GPF/CPF, AVFU, Khanapara for necessary action.

The particulars furnished above have been duly verified.

1. It is certified that no demands / following demands of AVFU are due for recovery

Signature of Head of Office
Drawing & Disbursing Officer

(FOR USE BY HEAD OF OFFICE/ DEPARTMENT/ DRAWING & DISBURSHING OFFICER)

Memo no. Dated.

Forwarded to the Secretary, CPF/ GPF, Assam Veterinary and Fishery University, Khanapara for necessary action. The particulars furnished above have been duly verified.

Payment may be made to the Nominee/ Claiment Shri/Smti/Dr. _____ _____as applied for.

It is certified that no demands / following demands of AVFU are due for recovery from Sri/ Smti/ _____ subscriber of CPF/GPF Account No_____

Signature of Head of Office
Drawing & Disbursing Officer
With seal.

OFFICE OF THE COMPTROLLER
ASSAM VETERINARY AND FISHERY UNIVERSITY
KHANAPARA,GUWAHATI-22.

BILL FOR DRAWAL OF ADVANCE FROM CONTRIBUTORY / GENERAL PROVIDENT FUND
Sanction_____ Adjustable by deduction from pay bills

Voucher No._____

Date_____

Sl No.	Name of Subscriber with designation	CPF / GPF Account	No.& Date of Sanction	Amount of advance to be withdrawn	Remarks

I do hereby undertake that the amount of advance in this bill utilized solely for the purpose for which is sanctioned.

(full name and
signature of applicant)

Received payment in full vide cheque

No._____ dtd._____

Revenue stamp Re. 1/-

Full signature of the Subscriber

FOR OFFICE USE ONLY

Net amount required for payment (in words) Rupees_____

_____Pay Rs.(in figure)_____

(Rupees_____

To Sri_____

_____

_____

Asstt. Comptroller
Contributory / General Provident Fund
AVFU, Khanapara

Checked & entered

Asstt. Comptroller
Contributory / General Provident Fund
Khanapara, Guwahati