



ASSAM VETERINARY AND FISHERY UNIVERSITY
G.S. Road, Khanapara, Guwahati-22.

No.

Dtd.....

1. The Registrar, AVFU, Khanapara
2. The Financial Officer, AVFU, Khanapara
3. The Director of Research, AVFU, Khanapara
4. The Director of Extension Education, AVFU, Khanapara
5. The Dean, Faculty of Veterinary Science, AVFU, Khanapara
6. The Dean, Faculty of Fishery Science, AVFU, Raha
7. The Director of Post Graduate Studies, AVFU, Khanapara
8. The Director of Students Welfare, AVFU, Khanapara
9. The Director of Physical Plant, AVFU, Khanapara
10. The Librarian, AVFU, Khanapara
11. The Associate Dean.....
12. The Prof.& Head, Department of.....

Sub: Charge Report

Ref:

Sir,

We the undersigned have the honour to report that we have this _____at
_____ respectively delivered over and received charge of the office of
_____the District of _____

(I have occupied the official residence allotted to me with effect from _____day of
_____ 2026)

Relieving Officer

(I have vacated the official residence allotted to me with effect from _____day of
_____ 2026)

Relieved Officer

And I, the Relieving Officer, acknowledge to have received permanent advance and the full amount of advance due from and to be accounted for by me.

Relieving Officer
Signature & Date