ASSAM SERVICE (PENSION) RULES, 1969

FORM NO.10

(Pension)

Form of Application for Family Pension

(Under the Family Pension Scheme, 1964)

Application for a family pension for the family of late
Sri/Smti._____(Designation)
in the office / Department of_____

1. Name of the applicant_____
2. Relationship to the deceased Govt. Servant / Pensioner_____
3. Date of retirement, if the deceased was a pensioner_____
4. Date of death of Govt. Servant/Pensioner_____
5. Names and ages of surviving kindred of the deceased Govt. Servant/Pensioner_____

Sl No.	Name	Relationship with deceased person	Date of birth (by Christian era)	Unmarried daughter if any
1				
2				
3				
4				
5				

6. Name of Treasury or Sub- Treasury which payment is desired._____

   _____

7. Descriptive Roll of Widow/widower/guardian of the minor children of the deceased Govt. Servant / Pensioner._____

   _____

   i) Date of birth (by Christian era):

   ii) Height:

   iii) Personal Marks, if any, on hand or face:

   iv) Signature or left hand thumb and finger impression:

Small Finger	Ring finger	Middle finger	Index finger	Thumb

8. Full address of the applicant:_____
_____

9. The following documents are also enclosed:-

   i) Death Certificate.

   ii) Next of kin certificate duly attested.

   iii) Three copies of passport size photograph duly attested by a gazette officer.

   iv) Guardian certificate where pension is admissible to the minor children.

   v) Specimen signature of the applicant, duly attested.

   vi) Height and personal identification marks copy.

10. Signature or left hand thumb impression to be furnished in case the applicant if not literate enough to sign his/her name of the applicant:-

11. Attested by:-

	Name	Full Address	Signature
i)			
ii)			

12. Witness:-

   i)

   ii)

Note: The Descriptive Roll (Column.7) and signature or left hand thumb and finger impressions accompanying application for family pension should be in duplicate (in two separate sheets) and attestation should be done by two gazette Govt. servant or two or more Persons of Responsibility in the town, village or paragana in which the applicant resides.

FORM NO.11

(Pension)

FORM FOR SANCTIONING FAMILY PENSION

(Under the Family Pension Scheme, 1964)

1. Name of the Government servant:

2. Father's name (and also husband's name in the case of a woman Govt. servant)

3. Religion and nationality:

4. Last appointment held including name of establishment.

5. Date of beginning of service:

6. Date of ending service:

7. Substantive appointment held:

8. Pension Rules opted / eligible:

9. Length of continuous qualifying service, prior to death:

10. 'Pay' (as defines in note-1 below rules 141 family Pension Scheme, 1964)

11. Amount of family pension admissible:

12. Date from which pension is to commence:

13. Period up to which the family pension is to continue:

14. Place of payment (Govt. Treasury or Sub- Treasury)

The undersigned having satisfied himself of the above particulars of late Sri/ Smti_____hereby orders the grant of a family pension of Rs._____ only. (Rupees_____)only per mensem to Sri / Smti._____

Address_____

Which may be accepted by the audit officer as admissible under the rules.

(Signature)

(Designation of the Sanctioning Authority)

ASSAM VETERINARY AND FISHERY UNIVERSITY
G.S. Road, Khanapara, Guwahati-22.

Check list for family pensioner after Death of Pensioner:-

1. Death certificate of the pensioner duly attested.
2. Non-marriage certificate after death of spouse issued by the Circle Officer/ Ward Member/ Councilor /Gaonburha etc.
3. Two copies of recent passport size photograph duly attested by Gazetted Officer.
4. Two slip containing specimen signature/ Right thumb impression & descriptive roll of the applicant duly attested by Gazetted Officer.
5. Original P.P.O with last payment certificate.
6. Next of Kin Certificate issued by the Circle Officer.
7. Form No.10 & 11.